



GOVT. COLLEGE OF EDUCATION, CANAL ROAD JAMMU.

(NAAC RE-ACCREDITED GRADE 'A')

(A Constituent College of Cluster University Jammu)

www.gcoedu.in & email: gcoe.jammu@gmail.com

0191-2580401, 9419104272

GCOET/2018/382

dt: 02/4/2018

NOTICE

Date: 02.04.2018


All the faculty members are hereby directed to attend a meeting in the conference hall today at 2.30 p m.

AGENDA

1. To select the new IQAC coordinator for the session 2018-19 according to the new NAAC guidelines.
2. Review of progress done in the previous session.
3. Planning for Academic and co- curricular activities.
4. Preparation for Clean India Drive campaign on 4.4.2018.
5. Discussion on Earth day celebration by Nature Club of the college.

All the faculty members are directed to come prepared for discussion about the above cited agenda.


IQAC COORDINATOR


PRINCIPAL
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MINUTES OF MEETING

Date: 02.04.2018

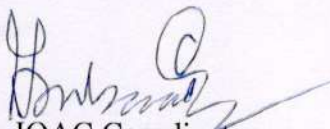
A meeting of IQAC members and all the faculty members was held in the conference hall under Chairpersonship of the Principal of the college. The IQAC Coordinator welcomed the Principal of the college and gave a brief report of the activities of the previous session. It was followed by the following discussion:

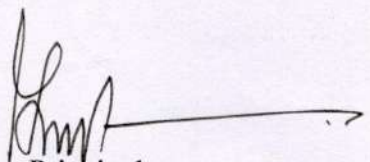
1. That the college shall launch Clean India Drive Campaign and different activities and competitions shall be organized by the NSS unit of the college.
2. That plantation drive shall be launched by Nature club of the college. Besides plantation, "No Plastic Campaign," shall also be launched.
3. That planning for conduct of workshops on teaching methodologies shall be done by Dr. Zubair Kales.
4. That like previous year the college shall organize Faculty Development Program for up-gradation of faculty members.
5. That Dr. Zubair Kales shall be the new IQAC coordinator for the session 2018-19.

The meeting concluded with a formal vote-of-thanks by Prof Sunita Devi.

The meeting was attended by the following faculty members:

- 1) Dr. Neelam Dhar
- 2) Dr Zubair Kales
- 3) Dr Jyoti Parihar
- 4) Prof Rubina Yasmeen
- 5) Prof Shapia shameem
- 6) Prof Ashu Jolly (Member)
- 7) Prof Rubina Yasmeen (Member)
- 8) Prof. Deep K. Bangotra (Member)
- 9) Dr. Prabhjot Kour (Member)


IQAC Coordinator


Principal
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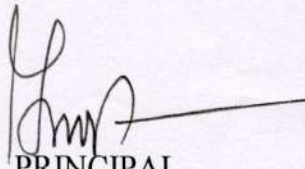
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ACTION TAKEN REPORT

S.NO.	PLAN OF ACTION	ACTION TAKEN
1	To organize Clean India Drive Campaign and different activities and competitions.	The college NSS unit organized Clean India Drive and students participated in many competitions under the banner of Clean India Drive. The students also participated enthusiastically in order to keep the campus clean.
2.	Plantation drive shall be launched by Nature club of the college. Besides plantation, "No Plastic Campaign," shall also be launched.	Plantation drive was launched by Nature Club in association with NSS volunteers. The students ensured that the campus remains a Plastic Free zone. Expert talks were also organized to make the audience aware of the hazards of plastic and latest techniques of keep the environment plastic free was also shared by speakers.
3.	Workshops on teaching methodologies shall be done by Dr. Zubair Kales.	Dr Zubair Kales prepared a proposal for conducting a workshop on Constructivism: The New Teaching Methodology.
4.	Selection of new IQAC coordinator for the session 2018-19.	Dr. Zubair Kales was appointed as the new IQAC Coordinator for the session 2018-19.


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GCOE/J/19/1796-A
dt- 30/7/2018

NOTICE

Date: 30.07.2018

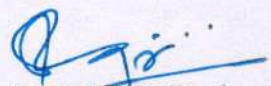
It is for the information of all the IQAC members and Heads of Teaching Departments that a meeting of IQA Cell will be held in the Conference Hall today at 3.00pm. The members are requested to come prepared for the following agenda for discussion:

AGENDA

1. To prepare a committee for Revision of B.Ed. and M.Ed. Curriculum for more academic flexibility.
2. To send a team of volunteers for conducting Intensive Clean up of Slum Areas in Muthi Village from 9-10th August 2018.
3. To launch Swatchata Pakhwara and make preparations for the same from 1st to 15th August.
4. To make preparations for Parent-Teacher Meet.
5. To organize program on International Youth Day and Aids Awareness Program.

All the members are also requested to come prepared with suggestions for the above mentioned activities.


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MINUTES OF MEETING

Date: 30.07.2019

A meeting of all the IQAC members and Heads of Teaching Departments was conducted on 30th July 2019 at 3.00pm in the conference hall. The meeting was chaired by the worthy Principal of the college. The IQAC coordinator conducted the proceedings of the meeting. The following issues were discussed by the faculty members:

1. A committee of faculty members of Education department and other teaching departments shall be constituted for revision of B.Ed. and M.Ed. Curriculum for more academic flexibility.
2. That a team of volunteers of around 20-25 shall be selected for conducting Intensive Clean up of Slum Areas in Muthi Village under the supervision of NSS officer Prof Sunita Devi for two days i.e. from 9-10th August 2018.
3. That the college shall observe Swatchata Pakhwara from 1st to 15th August. Besides cleanliness drive different competitions shall be organized for involving maximum number of students. Heads of Cultural Committee, NSS and Nature Club shall coordinate for the conduct of activities for 15 days.
4. That Parent-Teacher Meet shall be organized by Student Support Committee. Information for the same shall be sent to the parents by the committee members to ensure maximum participation of parents. Suggestions from the parents shall be invited and the same shall be documented by the concerned committee.
5. Cultural Committee of the college shall observe International Youth Day and Aids Awareness Program in collaboration with the NSS wing of the college.

After assigning responsibilities to the concerned departments and committees the meeting concluded with a formal vote-of- thanks by Prof Shapia Shameem.

The meeting was attended by the following members:

1. Dr. Neelam Dhar

2. Dr. Zubair Kales

3. Dr Satish Sharma

4. Dr Jyoti Parihar

5. Dr Ritu Magotra

6. Dr Sindhu Kapoor




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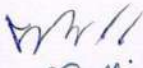
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7. Dr Prabhjot Kaur 

8 Prof Deep K Bangotra

9. Dr. Mandeep Singh 

10. Prof Shapia Shameem 


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Principal

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GCOE/J/2018/1349
dt-- 8/12/2018

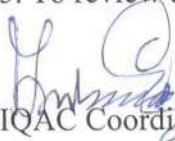
NOTICE


Date: 8.12.2018

It is for the information of all the IQAC members, Heads of Teaching Departments and Convener of Women's Cell that a meeting of IQAC Cell will be held in the Conference Hall on 17.12.2018 at 2.30pm . The members are requested to come prepared for the following agenda for discussion:

AGENDA

1. To discuss and make preparations for Workshop on Constructivism.
2. To assign responsibilities for the conduct of Week Long Programs on the theme, " Beti Bachao Beti Padhao."
3. To organize Guest Lecture on International Women's Day.
4. To discuss and prepare schedule for the conduct of Induction Training Program.
5. To review the quality initiatives taken in the year 2018.


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MINUTES OF MEETING

Date: 17.12.2018

A meeting of all the IQAC members, Heads of Teaching Departments and Convener of Women's Cell was held in the Conference hall. The meeting began with an elaborate discussion on the quality initiatives taken by IQAC of the institution in 2018. The IQAC Convener invited suggestions from all the faculty members regarding the conduct of new quality initiatives by IQAC. After threadbare discussions the following decisions were taken during the meeting:

1. That Induction Training Program for newly inducted Assistant Professors in Higher Education Department shall be organized in the month of May .
2. That letters for the same shall be communicated to concerned departments by Dr Zubair Kales.
3. That besides our own College faculty members, Resource Persons shall be invited from other colleges also for delivering expert talk during the program.
4. That the duration of the program shall be of three weeks.
5. That regarding the celebration of Beti Bachao Beti Padhao, The women cell of the college shall conduct different activities to commemorate the weeklong program. Prof Rubina Yasmeen shall submit the list of activities to be conducted during the week long program.
6. That a Guest Lecture shall be organized on International Women's day. Advocate Monika Kohli shall be invited for apprising the students about laws for the Protection of Women's rights.
7. That a One day Workshop on Constructivism shall be held in the month of March. Invitation Letters for the same shall be communicated to other institutions also. Dr Mandeep Singh shall look into the arrangements for the same.

After assigning responsibilities for all the activities to the concerned heads of the departments the meeting concluded with a formal vote of thanks by Prof Ashu Jolly.

1. Dr. Zubair Kales

2. Dr Satish Sharma

3. Dr Jyoti Parihar

4. Dr Ritu Magotra

5. Dr Sindhu Kapoor



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6. Dr Prabhjot Kaur 

7 Prof Deep K Bangotra

8. Dr. Mandeep Singh 

9. Prof Shapia Shameem 

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ACTION TAKEN REPORT

S.No.	Plan of Action	Action Taken
1	Induction Training Program for newly inducted Assistant Professors in Higher Education Department shall be organized in the month of May .	Preparation for the conduct of Induction training program. Invitation Letters and notices for the same communicated to different departments. A Committee of senior faculty members was framed for the conduct of program. Schedule for the same was prepared by Dr Zubair kales.
2	Resource Persons shall be invited from other colleges also for delivering expert talk during the program.	Invitation Letters sent to experts to act as Resource persons for the Induction Program.
3	Celebration of Beti Bachao Beti Padhao, the women cell of the college shall conduct different activities to commemorate the weeklong program.	Different activities conducted by Women's cell and NSS volunteers of the college.
4	Guest Lecture shall be organized on International Women's day.	Women's Cell of the college organized Guest lecture on women's rights. Advocate Monika Kohli was invited to apprise the students about laws for the Protection of Women's rights.
5	One day Workshop on Constructivism to be conducted in the month of March.	Workshop on Constructivism was held on 23.03.2019.


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